

Council of Governors (in Public)

Item 13.2

Subject: Senior Governor Appointment Process
Date of Meeting: Tuesday 6th June 2023
Prepared by: Gill Donnelly, Membership & Communications Officer
Presented by: Val Davies, Chair
Karan Wheatcroft, Director of Risk & Improvement
Purpose of Report: To Note

1. Executive Summary

The purpose of this paper is to highlight the process and timescales for the appointment of the Senior Governor.

Monitor's publication '*The NHS Foundation Code of Governance*' asks that all foundation trusts have a 'Lead Governor' who can be a point of contact with the regulator (now NHS England) and can liaise with them on behalf of the governors, in circumstances where it would be inappropriate for NHS England to contact the Chair, or vice versa. The Senior Governor would be appointed from the 14 Governors in the Public Constituency.

Trevor Wooding, Public Governor-Merseyside has held the role of Senior Governor since 25th September 2017. However, Trevor Wooding's term of office concludes at the end of the Combined Council of Governors and Annual Members' Meeting (AMM) on Monday 25th September 2023. Trevor is unfortunately not eligible for re-election having served the maximum of three terms of office (nine years). This leaves a vacancy for the role of Senior Governor from the date of the AMM.

At the Council of Governors meeting on 7th March 2023, Public Governors were requested to consider standing for the role of Senior Governor. Expressions of interest in the role were invited to Val Davies, Chair to enable an appointment to be brought to the Council of Governors on Tuesday 19th September 2023.

A full timetable for this appointment process is provided within this report for the Council of Governors to note and a full role description and nomination form included within the appendices.

The Council of Governors are requested to approve the updated process outlined within this paper for the appointment of the Senior Governor.

2. Process & Timescales

Action	Completion Date
Chair to seek expressions of interest from Public Governors	7 th March 2023
Appointment process to be considered and approved by Council of Governors	6 th June 2023

Action	Completion Date
Deadline for any interested Governors to self-nominate for the role of Senior Governor by completion and submission of nomination form (see Appendix B). In the event of only one nomination received the candidate will be elected uncontested.	5pm on Tuesday 27 th June 2023
In the event of more than one nomination received, candidate statements will be shared by email with the Council of Governors and their vote for one candidate requested confidentially.	Thursday 29 th June 2023
Voting closes	5pm on Friday 7 th July 2023
Candidates informed	Monday 10 th July 2023
Result shared with the Council of Governors at Chair's Lunch meeting and Board of Directors	Tuesday 11 th July 2023
Result formally shared with the Council of Governors	Tuesday 19 th September 2023
Senior Governor Appointment to commence in role	Monday 25 th September 2023 at the close of the Annual Members' Meeting

5. Recommendations

The Council of Governors is requested to approve the updated process for appointment of the role of Senior Governor.

Notification for the successor of Trevor Wooding, to commence in role at the close of the Annual Members' Meeting on Monday 25th September 2023, will be brought to the Council of Governors for approval on Tuesday 19th September 2023.

Appendix A



Role Specification for the Senior Governor Role

The Role:

The Senior Governor will:

- Be the named governor for direct contact by NHS England (formerly Monitor)
- Chair such parts of the meetings of the Council of Governors (CoG) which cannot be chaired by the person presiding (Chair or Deputy Chair or Non Executive Director) due to a conflict of interest in relation to the business being discussed.
- Together with the Senior Independent Director (SID) for Chair, and the Chair for Non-Executive Directors (NEDs), summarise and feedback on Annual Appraisals
- Be a member of the Nomination & Remuneration (NRC) committee for the appointment of Chair and NEDs, and discuss outcomes with Governors
- Be the named governor liaising with the Chair on matters of interest or concern to governors

The Person:

To be able to fulfil this role effectively the Senior Governor will:

- Have the confidence of governor colleagues and members of the Board of Directors
- Have ability to influence
- Be able to present a well-reasoned argument
- Be committed to the success of the Foundation Trust
- Have access to an email account and ability to attend virtual meetings e.g. Microsoft Teams

Eligibility and Terms of Office:

The Senior Governor will

- be appointed from amongst the 14 elected public Governors
- hold office for a three year period or until their term ends, whichever is sooner;

At the end of the term, there will be an open process for nomination of a new senior governor, but this does not prohibit the incumbent from seeking a further term/s.

Appendix B

SENIOR GOVERNOR NOMINATION FORM

Name:
Constituency:
Candidate Statement (maximum 250 words)
Date:

Please return to Gillian.Donnelly@lhch.nhs.uk no later than Tuesday 27th June 2023.